



IDT
putting paper in its place

Integration Insider

Volume 1, Issue 2



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Welcome to your complimentary copy of the premier issue of *Integration Insider* – the resource for objective ideas, examples and strategies to help mid-sized companies reap the full benefits of your ERP, CRM, Document Management and Process Automation systems.

Technology investments can be the secret to success – or the source of frustration. *Integration Insider* will enable your success. In every issue we will provide **ROI-driven ideas** to help you enhance Integration at your firm.

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eForm Management
Web Seminar!

Distributed
Scanning Needs?
Quillix 2.0
Special Offer.

Free Download:
"Hidden Treasure in
Business Processes"



Put it to Work

Five Ways to Improve the ROI of Your Next Technology Investment

New technologies, when evaluated and launched wisely, can help your organization make significant productivity leaps and gain competitive advantage. To make sure your organization maximizes the impact of its next technology investment, consider these five tips. [Read More](#)

Records Management is Now a Business Priority and a Legal Responsibility

The Sarbanes-Oxley Act, signed on July 30, 2002 by President Bush, has been called the most important corporate reform legislation since the Securities and Exchange Act of 1934. In an effort to address concerns revealed by Enron and Arthur Andersen matters, the Act addresses auditor independence, corporate responsibility and financial disclosures of publicly traded companies, and conflicts of interests of financial analysts. New protection also exists for "whistle blowers" and criminal penalties have been enacted to address fraud, conspiracy and interference with investigations.

What does this mean for you and your records management policies? [Read More](#)

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Ask the Expert

Question: "What are the components of a Document Management System?"

Answer: Check out IDT FAQs for the quick overview: [Read More](#)

Question: "We've got several locations. Any ideas to use the same system when we're so far apart?"

Answer: Investigate a Distributed Scanning solution. This type of solution allows decentralized image and data capture – from any location in the world. In-house and remote workers can scan, index, perform quality assurance, process forms and release scanned documents using an Internet-based browser. Important considerations for distributed capture systems include ease of use, technical support from third-party vendors, and data security since the system will leverage the World Wide Web.

[Submit your own "Ask the Expert" question.](#)

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News & Events

Comprehensive Records Management for Mid-Size Firms Available in Pre-Packaged System

Integrated Document Technologies, Inc., (IDT), a leading provider of technology solutions that help companies manage and reduce paperwork, introduces the new IDT Records Management Pilot Pack™, a complete, pre-packaged solution for mid-size organizations seeking a simplified approach for protecting and storing vital business data. [Read News Release](#)

Streamline Business Functionality with Online Access to Consolidated Corporate Forms

Integrated Document Technologies, Inc. (IDT) announces its partnership with Cardiff Software, Inc. (Vista, Calif.) as an authorized reseller for LiquidOffice™ Enterprise. This powerful Web-based eForm management software tool captures and stores every type of business form online, from creation through revisions to final sign-off, and eliminates the

need for producing and manually routing paper-based forms. [Read News Release](#)

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